



Minutes of Meeting held on Thursday 16th October 2008 at 7pm

The Council Community Rooms, Highworth

Present: Keith Smith Peter Hinton Sandra Rendall Jane Hunt Ken Saunders
Jo Clark Alison Durrant Sarah Olnier Shirley Colbeck Smith
Paul Newton Smith

Apologies: Joanne Cook Maureen Penny Claire Smith

1. Welcome

2. Report on Progress to Date:

- July – KS and JH went to see Michael Wills MP in London. He will speak to Hazel Blears on our behalf for funding. They will also return to London late October to see him and others in connection with community projects.
- October – KS contacted SWRDA, our application for funding had been overlooked and had therefore passed the closing date. SWRDA had also changed their policy to support only urban projects – funding in this area not looking good. KS let it be known to SWRDA that he wasn't happy. There is a source of grants which we receive each month (46 pages long) which KS will continue to go through.
- Gareth Denning of Hyder Consulting emailed to ask on our progress; he will keep us posted of any possible funding available.
- A local solicitor has offered to help us when needed (FOC) until we can afford to pay with regards to future projects. It is very positive that there are background people willing to support HCPG.
- The laptop which KS won has been sold to raise funds, which has paid off HCPG's outstanding debts.
- Highworth Business Group has been set up. The steering group have sent out 200 invites to local businesses, home workers and Blackworth Industrial Estate. The Launch will be held on Tuesday 28th October at Wrag Barn.
- PH had a meeting on the 15th October at TSTech and had met the Japanese Director who gave a talk, also had a tour of the factory. There will be group visits around the factory in the future, TSTech want a relationship with Highworth. PH had also finished his Blackworth Survey notes which will be emailed to all on the committee and sent to those who completed a questionnaire. Steve Weisinger has also taken this on board to take to HTC. Thanks to Peter for all his hard work.
- A meeting with SBC about the set up of the Business Group had proved worthwhile as SBC have given £500 towards the project as part of their remit.
- HCPG Town Plan had now been adopted by Highworth Town Council unanimously.
- Action for Market Towns Meeting – John Craven was a speaker and was fully behind community projects. JH mentioned that John Craven had in fact been involved with Highworth back in 1978 on a Road Safety campaign. Possibility of inviting him in the future.

3. Choose Temporary Officers:
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|-------------|----------------|-----------------|----------------|
| Chairman: | Keith Smith | Proposed by PNS | Seconded by JC |
| Vice Chair: | Maureen Penny | tbc | |
| Secretary: | Sandra Rendall | Proposed by PNS | seconded by KS |
| Treasurer: | Ken Saunders | offered | |

Tom Ahearne and Ian Young had decided to step down from the committee. Many thanks for all their hard work. KS will write.

4. Agree the purpose of the organisation: "HCPG should continue as an organisation to ensure that the aspirations of Highworth residents and businesses as described in the Highworth Vision are fully met".
5. Agree the Name: It was agreed that we would remain as Highworth Community Partnership Group as this is fully recognized.
6. Discuss the type of Organisation: As we have no suitable funding at present, we will discuss what we will become at a later stage.
7. Agree Terms of Reference: KS will amend and put together a new one which SCS has agreed to look over in time for our next meeting.
8. Identify priorities: eg
- How to identify projects
 - AD had now succeeded in getting Fairtrade status for Highworth, which was one of our projects, many thanks for all her efforts.
 - Job swaps, vegetable bartering, babysitting etc (not to forget larger projects)
 - PH has sent a picture of a planted roundabout to Steve Weisinger for HTC approval
 - Gavin Jones Chief Executive SBC is having a meeting where he will discuss his vision and where his money will be spent. SCS will attend this meeting as a council employee to find out his intentions and report back to the group.
 - Make sure we still run larger projects alongside smaller ones. HCPG will have to run larger projects, smaller ones will be run by the community with our help. We will have to meet with HTC to prioritise projects. Committee to come up with 5 small and 5 large projects, email to SR by 31/10/08 ready for meeting on 3/12/08 in Library.
 - Community Co-ordinator
 - Business Plan
 - Sources of funding
 - KS will speak again to Sarah Screen of SBC who is well informed on 106 monies . Hard process to bid for.
 - Partnership with Town Council
 - Premises
 - Effective Communication
 - KS will do a draft
9. Pattern of Meetings: will be held on the first Wednesday of each month.
10. AOB: KenS – 14/02/09 there will be tree planting of 3000 trees in Pentylands, funded by TSTech and Forestry Commission. It is to be made in to a big event, HCPG to be a part of.

KS – The REC are putting in for funding for the community room improvements, HCPG would support them in writing.

KS – Remember to do payment in kind.

Next meeting Wednesday 3rd December 08 in the Library.