



**Minutes of Meeting held on Wednesday 5th August 2015, 7pm
At the Community Centre**

Present: Keith Smith Alison Durrant Ian Webb Sandra Rendall
Ken Saunders Adrian Hares

Apologies: Matt Goddard Sarah Olnier Shirley Colbeck-Smith
Phil Baker Mark Pritchard Paul Newton Smith

Visitors:

1. **Welcome:**

2. **See above**

3. **Minutes of June Meeting:**

Minutes of previous meeting signed and filed. Proposed by **KS** seconded by **IW**

4. **Matters Arising:**

7. Smartwater – take to next meeting PNS (*checked on June notes, Anne Hinton Neighbourhood Watch, email sent 27/8*)

8. Connections – KS nothing to report as no meeting with SEQOL as yet

11. Post Boxes – were taken away day of closure, not being replaced for 5 weeks, temporary one in Co-op

IW- HTC has discussed Strategic Plan and will put on Agenda for September. KS will forward suggestions to HTC and IW (*done*)

5. **Report from HTC representative: AD**

- SBC Locality person is now Andy Reeve and covers NE and N Central and community centres. MP still retains interest in Highworth and will still attend. He has now become a parish councillor in Lechlade – well done Mark.
- Youth Café – was presented to HTC, concerns were raised about no disabled access but a grant of £10,00 over 2 years has been granted
- Jane Greening, Ladybird Centre – seeking funding from HTC. Employed staff now working on self-employed basis. There was no business plan to support funding and considered not sustainable. When asked what % of children were from Highworth and not Stratton, HTC could not assist.
- Neighbourhood Plan- Consultation on 12th September

6. **Wfcap latest news: IW**

- **IW** has become a trustee.
- They have limited funds and funding has been scrapped. They are also down an admin person who will come to our next HCPG meeting
- Film – “A day in the life ofA place”. Marketing awareness and selling your town. Could be a project. IW will send around and also check out if it has made a difference to the town concerned. This could coincide with next years’ festival ‘Youth and Technology’, could increase tourism. Go on next Agenda
- Safe Places – somewhere for vulnerable people can go to feel safe in their community when out and about (could be a shop). SBC were approached but are not interested in the scheme. Experts

(Mencap, Age Concern) are used to talk to potential safe places to sign up. Wfcap are going to approach Highworth and Wroughton direct as we are more forward thinking than SBC. We are happy to listen **IW** to chase.

7. Nexus Project (Youth Café): SR

- Moving forward at a fast pace. Funding has so far been secured from HTC at £10K, Community Church £6K and St Michaels £2,5K all over two years. Funding applications have been put to other local charities.
- The project will be financed through HCPG and not HCA as funds held by HCPG were lower.
- KenS asked, would the amount HCPG hold restrict further funding? no. Also no liability to HCPG.
- Agreement needed for it to go ahead. **Proposed KenS and Seconded AD**
- Thanks to MP and SR for getting it going

8. Totally Locally –

Retailers Meeting on Thursday 17th September, 5.30. Advertised in Link with personal invites going out. There will be food and a guest speaker, Helen Browning? Focused on marketing town centre. Christmas campaign will be approached at the meeting. Hessian/Cotton bags with TL logo have been discussed, co-op to sell, Richard James to sponsor? Possible calendar 2016. TL banner to be circulated around the town.

Proposal that remaining admin grant of £200 from Listening Project be transferred to TL project

Proposed KS and Seconded KenS, Ad, IW

TL balance is £249.05 of which £60 for cost of holding domain name has been paid out.

Thanks to HCPG from the TL team

9. The Vision and Neighbourhood Plan:

Vision – statistics no progress

Neighbourhood Plan – working party met on 14/7 with consultant plan writer to discuss sites for consideration. There will be a consultation meeting on 12th September, 9.30 – 12.30 on 5 areas: Shrevenham Road, Redlands, South of Cemetery, Home Farm Triangle and Crane Furlong. After 6 weeks a draft plan will be submitted by mid-October for 6 week consultation, considered over December and by mid-January a plan will be submitted to SBC. The grant was available for 6 months which takes us to January.

Leisure facilities audit done

Business Survey – will take into account TL survey and Blackworth survey

10. Members Business:

KenS – Pentylands has a new bridge, safety barriers. Some kids have been starting fires. General conservation going on, through this work several have shown an interest in the work of HCPG

KS – has become a member of Highworth United Charities which assists the poor/needy and education

Next meeting Wednesday 2nd September 2015