

**Minutes of Meeting held on Wednesday 1st November 2017, 7pm  
At the Community Centre**

**1. Welcome**

**Present:** Keith Smith Phil Baker Ian James Gary Llewellyn  
Ian Webb Sandra Rendall Sarah Olnier Nick Gardiner

**3. Apologies** Alice Douglas Ken Saunders Steve Martin PaulNewton-Smith  
Alison Durrant Ryan Acres

**Visitor:**

**2. Election of Officers:**

		<b>Proposed</b>	<b>Seconded</b>
<b>Chair</b>	Keith Smith	Sarah Olnier	Ian Webb
<b>Vice Chair</b>	Paul Newton-Smith	Ian James	Phil Baker
<b>Secretary</b>	Sandra Rendall	Sarah Olnier	Ian Webb
<b>Treasurer</b>	Ken Saunders	Gary Llewellyn	Phil Baker

**4. Minutes of August Meeting:**

Minutes of previous meeting signed and filed. Proposed by **NG** seconded by **PB**

**5. Matters Arising:**

**From July 2016:**

**4. Post Box – KS** still to contact

**From August:**

**4. McColls** – Scaffolding has been up but no work has started

**6. typo**

**6. Neighbourhood Plan** – Shrivenham Road submitted for planning in October has been accepted by SBC. Borough Councillors together with Pauline Webster and Jo Clarke made presentations against. Maureen Penny appalled that SBC were even considering application. There is a Health and Safety issue regarding increased traffic near schools which is in planning as a condition. **GL** is meeting as a governor of Warneford with Head teachers on 6/11 to discuss possibilities. 106 monies to HTC amount to £20k which is to be used in relation to sport; it will go towards Skate Park, REC car park and gym equipment. This money needs to be ring fenced to be protected.

HTC are cross that the Neighbourhood Plan has been ignored in relation to the above, but there is nothing we can do. HTC have written to local MP who is unavailable to attend a meeting.

SBC looking at SHELA (Strategic Housing Economic Land Assessment). Swindon only has a 2 ½ year housing supply, deliverability is the key, 22,000 houses by 2026. Neighbourhood Plan is not a waste of time, policy documents on hold as Local Plan out of date not long after it was adopted. Local Plan will be reviewed on 7/11 then 6 week consultations, this will then become the basis for the NP which will be reviewed in 3 years. When they have reached 5 year housing plan, Neighbourhood Plans for Highworth and Wroughton will kick in.

**6. Correspondence: none**

**7. Report from HTC representative: NG**

**Library** – Draft Service Level Agreement from SBC to Councillors was appalling, **KS** and Maureen Penny had a meeting with SBC Solicitor who is having it rewritten. Orbital Library now has 8am-8pm electronic opening, one problem is doors staying open a little too long could encourage non users, Central Library next. Library meeting due in November.

8. **Programme for 2017:**  
**Fox Roundabout** – good news, chevrons to be lowered, **KS** and **MP** have spoken with Highways, cost £180 (not sure if per chevron or lot). **SR** to email Celia re sculpture
9. **Town Centre update:**  
Rod is working on the base map; **GL** has mapped the town centre, lots of residential. **GL** has been in contact with Suzanne Coles, SBC Traffic Manager to discuss highways and restrictions as these have all been mapped, she likes our ideas and happy to share information. **GL** and **KS** to meet with her to discuss SBC's understanding of what needs to happen, she also feels we need to involve Maureen Penny (when we are ready to).
10. **Tourism – report back:**  
**GL** - A strategy is needed, theme of town, SWAT analysis  
Accommodation and attractions.  
Highland B&B – their website shows local attractions outside of Highworth.  
Wragg Barn – a successful gold course and wedding venue with conference rooms, yet it only promotes Saracens pub. Need to stir things up  
We need HTC to be behind this and hopefully pay for registering with Visit Wiltshire
11. **Care in the Community – Loneliness:**  
**KS** saw Leanne who works as a SBC Health Befriender and had a chat. **SR** to arrange a meeting with Peter Kent, Live Well Manager, Kati, and Circles Team to discuss possibilities. Should we involve Community Navigator from the Surgery? **KS** to speak to Alison Storke, Practice Operations Manager
12. **Credit Union:**  
**KS** received an email from retiring manager of Savings Scheme which was a little worrying. Need to have a meeting to discuss before we move forward. We need to be confident in the Company. Should we meet with him for explanation?
13. **Members Business:**  
**KS** - David Lane has asked if HCPG would like to Marshal at Remembrance Service, Christmas Lights and Civic Service, he will pay. **SR** to email **KS** with ATC and Police Cadet details.  
**IJ** – Looking at the best way possible to spend Council and Health Service monies with SBC and GWH  
**NG** – Christmas Lights on 24/11, drinks afterwards **SR** email invite to HCPG, also Craft Fayre in St Michaels. Also attended a twinning event, this could be an area to investigate future tourism.

**Drinks – Wednesday 6<sup>th</sup> December, The Wine Bar, time tbc**

**Next meeting January 3rd 2018, tbc**