



**Minutes of Meeting held on Wednesday 1st March 2017, 7pm
At the Community Centre**

Present: Keith Smith Alison Durrant Nick Gardiner Ian James
Ian Webb Sandra Rendall Alice Douglass Paul Newton Smith

1. Apologies Steve Martin Adrian Hares Sarah Oler Phil Baker
Ken Saunders Gary Llewellyn

Visitor:

Welcome

2. Minutes of February Meeting:

Minutes of previous meeting signed and filed. Proposed by **PNS** seconded by **IW**

3. Matters Arising:

From July:

4. Post Box – KS still to do

6. Connexions update – **IW** will do, **SR** to send list

Tourism – Prices of Visit Wiltshire have been forwarded to group

7. Job Club – cancelled rota as now busy again following Link article

4. Correspondence - none

5. Report from HTC representative: NG

- Skate Park – in a good place, deferred to next Leisure Meeting. £100k to build, £50k from HTC which has been set aside with a strong indication that it will be matched by Hills Waste.

- Brewery Street Car Park – to be swept and remarked, recycle bins to go (SBC decision)

- Podium tree has had a preservation order placed on it, HTC can appeal

Q. IJ 2015/16 HTC accounts, £156k allocated in reserves, why so high and what are the rules for minimum amount?

HTC have no debt and David Lane reports that he likes to keep a reserve for staff wages for 1 year.

IJ will write to David Lane and cc SBC Councillor in to ask What % can be held in reserves and is there a policy?

6. Highworth Library Update:

- HTC have agreed extra 15 hours and SBC accept £20k cost for this year, this will be in the Service Level Agreement written by Head of Libraries

- Hours suggested to stay open – open 8-8 and closed on Wednesdays. Additional 15 hours to include Monday – children after school, Tuesday and Thursdays for kids clubs and Friday 12-6

- Sarah Church and KS will attend SBC cabinet discussions on Library Trust meeting 2/3. Core Libraries – Trust or SBC run?

- KS and Maureen Penny negotiating the SLA

7. Programme for 2017:

Town Centre Update

- GL and KS met with Rod Navaratte. OS map of Conservation area to be obtained. Draft ideas map to be drawn up with our ideas and changed accordingly. There are 106 monies earmarked for the town centre. This is a 10/15 year project which will be mapped and changed.

- Fox - £8k for sculpture. **KS** to remind Pam Adams that she was looking into this. **SR** will speak with her sister in law

Tourism

- Hidden Gem
- **Brief outline of meeting chaired by PB (notes attached)**
- Could Historical Society use HTC Community rooms for a small museum? Could we make more use of this room?
- Westmill Solar Farm visits
- Alice will join our group

Care in the Community

- **SR** spoke with Cathy, SBC Circles who are interested in working with us, also Helen Harris
- Westrop Surgery has a Community Navigator, **IW** to contact and find out more detail

The Vision

- This is now the Neighbourhood Plan.
- The examiner is satisfied and happy to proceed to a Referendum following some modifications (10 pages, mainly loose language). HTC Councillors now have to accept, then to SBC on April 6 to approve, Referendum on May 25th
- On next HTC Planning Agenda
- Policy 5 mentions supporting Tourism and Economic Development
- Leaflet delivering will be required, 50% of votes needed
- Examiner has rejected building on Shrevenham Road
- Impact Report will translate what has been achieved over the last 7/8 years
- Congratulations to KS for all his hard work

8. Members Business:

- **Business Breakfast Club: AD** - had 25 at last meeting, proving to be a great success, mainly Highworth Businesses. Next meeting 'How to Solve Business Issues'. Bank Account has been opened with RBS. Website next – link in with Totally Locally somehow.
- **AD** – HAFFT. 11/3 'Make/Break Fairtrade'. HTC is committed in supporting HAFFT, status has to be renewed this year. Trade in fair good have increased by 16%, especially in bananas and coffee. Profits to groups have increased by £93m. Impact of Brexit and America need to be considered.
- **NG** – There have been reported parking problems in Stapleton Close with regards to emergency access. Letters have been had delivered to all residents to park considerately. 53 of the houses are MOD owned and short term lets. Corillian Amey who is the landlord has been asked if the grass areas can be paved for parking to ease situation.
- **SR** – Speed Watch in Eastrop is proving successful, Police will be out over the next couple of weeks

Next meeting Wednesday 5th April 2017