

**Minutes of Meeting held on Wednesday 4th April 2018, 7pm
At the Community Centre**

Present: Keith Smith Phil Baker Ian James Gary Llewellyn
Ken Saunders Alison Durrant Sandra Rendall Steve Martin
Nick Gardiner Martin Wellsted

1. Apologies Alice Douglas PaulNewton-Smith Sarah Olnier Ian Webb
Ryan Acres

Visitor:

2. Minutes of March Meeting:

Minutes of previous meeting signed and filed. Proposed by **KenS** seconded by **PB**

3. Matters Arising:

5. **PB** should read **IW**

McColls – **KS** spoke to Manager who said the broken left window is letting in rain and rotting, pigeon spikes are falling on to pavement. **KS** has contacted Area Manager and spoke to secretary of Property Manager a) HTC have written to McColls HO b) meeting with HTC c) SBC Conservation Officer to move on it d) year since window was broken e) we are trying to improve High Street. Apparently starting work on April 16th. HTC and **KS** will write to Conservation Officer again. Maybe get community to complain by ringing or writing to McColls CEO direct, get Adver on to it. Circulate details required on local Facebook groups. **KS** has been writing to senior managers since early 2017.

7. **GL** met with **AY** to explain Neighbourhood Plan and the Planning process.

9. Village Green – **KS** wrote to lady concerned but has had no reply. He will write to SBC Planning to see if signage can be arranged.

4. Report from HTC representative: KS

- Fox – still waiting on SBC to lower lighting. A request from a resident to put a sculpture of a 'tommy' has been declined
- Dementia Friendly – wanting to talk to HTC on how Highworth could become more dementia friendly. We will invite to Open Town Meeting. Maybe invite Circles. Advertise on Facebook, posters and ask Link if they could squeeze in.
- HTC have written to the Coop following complaints. Coop HO willing to meet. Must emphasise that the staff are helpful and support Fairtrade
- Grove Hill Nursing Home is in Top 10 in the Country
- Service Level Agreement for the Library has been received after a year, valid until 2020. £20k plus pay rises for staff. Unpaid invoices can now be paid

5. Credit Union – update and action

- Content that a good idea and happy to move forward. Will meet with Chair of Credit Union later this month
- to organise a soft launch. Having a stall at May Day.
- Graham Fry has lots of information so meet with him.
- Library happy to host a regular quiet table, appointments could be made if extra confidentiality needed.
- **AD** will help if needed.
- We would have no financial liability, we are the agents and point of contact.
- Manager of Post Office and Coop happy for us to pay in.

- Savings dividends not being paid at present (won't pay out until lending more). Variable rates to borrow short term loans
- Also looking at Bristol CU as a model to move forward

6. **Tourism - report and action**

Neighbourhood Plan Working Party Group met 23/3. Apology received as **PB** was invited and then uninvited as Chair of group was not available for meeting. **PB** to now be permanent on this Group. Minutes/notes should be available to view on request.

1. Need to have a community consultation, How? Survey, questionnaire?
HCPG moving forward as has a policy basis which some Councillors do not seem to have read.
2. HTC have paid to become a member of 'Visit Wiltshire' and Highworth will be in it as of 1st April. Need to meet with David Lane to help move forward
3. Discovered 'Wiltshire Market Towns Forum for Councillors'. Meeting on 17/4 in Malmesbury but we are on a waiting list. NG will speak with their Mayor to see if we can get on it. Also, a Cotswold Group we need to investigate
4. 'Wiltshire Visitors Map' and 'Great Western Way' Highworth now included
5. Terms of Reference – in partnership with HCPG a tourism policy and talk to the community, businesses and villages etc
6. **KS** to send Terms of Reference to GL
7. Agenda – NP Group, Rejuvenation of Town Centre
8. **GL** – discussion paper needs updating, refer of HTC working party
9. **PB** – who will drive it forward? HCPG with HTC input
10. A representative from SBC (Karen) will also attend NP meetings, use their officers to formulate a questionnaire for the consultation. Use a facilitator from Community First.

7. **Reporting HCPG**

KS met with **AY**. Wants to get HCPG reported monthly in the Link. Plan – meet on 9/4 do a series of articles for the public domain. First article will explain who and what we are and do.

8. **Loneliness – update**

- We have now met with all SBC Health team and we will meet again sometime in May.
- CAP working with vulnerable people
- 6-week group courses will start at the Community Centre, then encourage to join local activity groups. Should HCA set up an activity Group?
- Circles are having a stall at May Day

9. **Town Centre Rejuvenation –**

GL has received feedback.

GL has concerns regarding proposed Aldi. Our strategy is for promoting Town Centre with HTC supporting but also wanting Aldi which if goes ahead could lose the town 17% (5th) of trade. Aldi is also allocated on employment land not business.

10. **Members Business:**

KS – HCPG Public Liability Insurance renewal. Cost £253.02 due 12/4, are we happy to ask the groups to contribute? yes

PB – CAP now has a waiting list

PPG – with extra housing being built there will be extra patients.

GL – 50 units Shrivenham Road, 70 Redlands, 40 Crane Furlong (not confirmed), Swindon Football Club 18 units (not confirmed). Concerns for future pupil numbers in Highworth Schools as primary and secondary being built in South Marston development

MW – happy with our groups ethos but wants to get his teeth into a project. Openreach refuse to put in fibre, possible project for community.

AD – sustainability of group, need to attract more people

IJ – SBC have not painted white lines on Highworth Road but have repainted 50 and 30 in the 60-limit area. South Marston closed until 16/5

KenS – Community Tree Plant, 100 people planted 390 of the 420 trees from the Woodland Trust. There is Ash dieback.

Flooding in Pentylands Lane together with road breakup and flooded ditch, passed on to SBC Highways

Pipelines to Pentylands Farm being redone, but trouble finding pipes

Thames water doing archaeological dig in park

Next meeting May 2nd, 2018