

**Minutes of Meeting held on Wednesday 9<sup>th</sup> May 2018, 7pm  
At the Community Centre**

**Present:** Keith Smith Paul Newton-Smith Sandra Rendall Steve Martin  
Ken Saunders Nick Gardiner Sarah Oler

**1. Apologies** Alice Douglas Adrian Young Ian James Ian Webb  
Ryan Acres Alison Durrant Gary Llewellyn Phil Baker  
Martin Wellsted

**Visitor:**

**2. Minutes of April Meeting:**

Minutes of previous meeting signed and filed. Proposed by **KenS** seconded by **NG**

**3. Matters Arising:**

McColls – Glass and canopy left to do. Good job done so far.

4. Fox Roundabout – still waiting on SBC to lower chevrons. Go ahead with sculpture Proposed by **NG** and seconded by **PNS**

**4. Report from HTC representative: none**

**5. Town Meeting –** Poor turnout, 2 HCPG and 2 Public. Playparks were discussed, this will go on next HTC Agenda.

**6. May Day Market – debrief**

**KS** thanked the May Day committee for another successful event. **KenS** suggested that parking signs could go further out, more of them and out earlier.

**7. Credit Union – update and action**

- Soft launch held on May Day had lots of interest. 2 volunteers and 2 possible investors. A lecturer from Swindon College (Finances Course) also wants Credit Union to go in and talk.
- Wiltshire and Swindon Credit Union wanted us to go live in Oct/Nov, but we are launching on 5/6. We are still waiting for official material, Ken has sourced from their website
- 8 groups have amalgamated, officially adopted on 25/5 and now known as Wiltshire and Swindon Credit Union
- An hours training to be done
- **NG** has asked for 300 words for the June edition of the Link. *done*
- Credit Union offers a Savings Scheme, withdrawals by cheque or bank transfer, better rate, a dividend is decided on at the end of the year by members votes.
- Credit Union hoping to grow like Bristol
- How do we get the message across to people? A4 posters, schools, Facebook, Advertiser, WI, Church, mums and tot's groups, CAP on board
- Next step – approach businesses for staff to do savings scheme
- Open Tuesday 10-12 and Saturday 11-12 in Library
- **NG** offered himself as a volunteer

**8. Tourism - report and action**

- HTC Neighbourhood Plan Working Party Group met 27/4, they have received HCPG draft Strategy. HCPG are to take the lead.
- We are now members of Visit Wiltshire, paid for by HTC. There is a 9-page document to complete, KS and PB to do 7900 word description, also an A4 side description, photographs etc

- Website needed
- Remind PB that sub group need to meet soon
- KS has spoken with Marriott's about the old Post Office, lease is £12k per annum with a 3-5-year lease possible. Museum and Tourist Information. If a charity ran it would the SBC rates be less?
- Calor funding ends 21/5
- Need to improve visitor experience

**9. Loneliness – update**

- Latest statistics report
- Need to compile a list of every group going on in Highworth
- Circles holding an open meeting at The Old Bakery on 5/6 between 2-3 for volunteers
- Circles held a meeting 9/5 with the WI regarding volunteers, WI very interested in getting involved
- **SR** met with **MW** who is happy to help/project manage
- Need a follow up meeting with Selena, Circles, Well Being team, WI and us

**10. Town Centre Rejuvenation –**

Aldi – archaeological dig has taken place. SBC still don't want it to proceed

**11. Members Business:**

**KS** –Public Liability Insurance renewal cost £253.02 slight increase, HCA and May Day to pay

**PNS** – Police will be using centre as a drop in, no charge

**KenS** – the trees recently planted are doing well.

**NG** – Sarah is allowing May Day to put thanks into June edition

Seen recycling wheelie bins in Brighton that we should investigate (tetra packs)

**SR** – thanks to those other than committee for helping with May Day

**KS** – received an email from a resident regarding the Highworth Bag asking for a grant to raise funds. **KS** responded politely that this project had been discussed by 2 groups before and felt that it was a no goer.

**Next meeting June 6th, 2018**