

**Minutes of Meeting held on Wednesday 7<sup>th</sup> February 2018, 7pm  
At the Community Centre**

**Present:** Keith Smith      Phil Baker      Ian James      Gary Llewellyn  
Ian Webb      Paul Newton-Smith      Sandra Rendall      Martin Wellsted  
Adrian Young      Nick Gardiner

**1. Apologies** Alice Douglas      Ryan Acres      Alison Durrant      Ken Saunders  
Sarah Olnier      Steve Martin

**Visitor:**

**2. Minutes of January Meeting:**  
Minutes of previous meeting signed and filed. Proposed by **IW** seconded by **MW**

**3. Matters Arising:**  
**From July 2016:**

**4. Post Box – KS** has made contact, no reply yet

**From August:**

**4. McColls –** no update

**12. Credit Union –** A letter was sent to the Chair expressing our concerns. A positive letter received explaining how things have changed and are now healthy since the last meeting. Adrian Hills of SBC fully endorses as SBC workforce are encouraged to payday saving scheme. Next AGM 14/2 at Lavington, **IW, KenS and PB** will attend as observers. **KS** to email details through.

**From January 2018:**

**7. Loneliness -** Meeting with Debra Brown on 14/2. Charlie Paradise sent an email regarding a closed group by invitation to a café set up for 6 weeks, which can be held at the Centre. Meeting on 19/2.

**KS** in regular contact with Selena the community navigator.

**IW** happy to help at dementia café

**MW** wife is a dementia trainer

**What are we trying to achieve?** Investigating gaps in Highworth and how we can help, supporting groups

**9. Tourism –** council split, do not want to support Visit Wiltshire financially. Neighbourhood Plan working party will invite someone from HCPG to attend meeting, but must go through due process and agreement, so will take time. Feedback must go to HTC full council. We have the support of SBC especially from Phil Smith and Karen. NP Group consists of Maureen Penny, Pauline Webster, Keith Smith and Pam Adams, Mary, David and Deanne. Tourism group should go ahead and meet, keep organising ready to present to HTC. Needs to be a partnership.

**4. Damage to Village Green - discussion**

Emails between **KS and Steve Weisinger** have proved unfruitful. **KS** will write to Amalia inviting her to meet with him and **KenS** to explain the situation. It has been reported that a Borough Councillor has been leafleting cars parked on the grass, since this parking has decreased. One solution would be to letter drop the houses or polite signs. HTC have taken on mowing from SBC.

**5. Town Centre Rejuvenation**

Ideas to be sent out 2 weeks before next meeting

Haven't covered Highway matters, parking, cycling, walking, traffic management

Funding – CIL and 106

Onus is on HTC to ask for money for specific projects, these are listed in NP. **HTC need to ringfence 106 monies**

Agree that there needs to be town improvements, we need to help HTC understand what improvements could be like, Ideas then costs, prioritise

Environmental audit needed  
Signage is all over the place, needs to be a consistent theme  
Maps around town need updating  
Heritage Boards need stories of the buildings, leaflet trail  
Market Square, High Street, Gilberts Lane, Swindon Street

Ideas:

Gilberts Lane – resurface with memory lane (personalised bricks)

Market Square

High Street, Sheep Street – Plaques, signage, heritage board

Museum in old Post Office

Significant Buildings – small schemes, High Street – a staged scheme

Hanging baskets in High Street, Swindon Street, people will stop and look. This could be a quick hit, get Highworth in Bloom involved

Memorial Garden owned by SBC, make more of it

Web page – offering more information on plaques and trail

Swindon Street – is a through road. Iron work to carry through the street

Biffa Bins unsightly. Could we get James to use his lock up for these

Before and after graphics, volunteers for ideas. Get Daniel from Advertiser involved

Use the council rooms for meetings

**6. Members urgent Business:**

**IJ** – lack of road markings on Highworth Road, contacted SBC who said remarking by end of February

**IW** - SBC water pooling on A361 by Supermarine Roundabout, progressing

**AY** – happy to scribe anything for Link, highlights of meetings etc

**Next meeting March 7th, 2018**