



Minutes of Meeting held on Wednesday 2 September 2009 at 7pm

The Library, Highworth

1. Present:

Keith Smith, Maureen Penny, Ken Saunders, Claire Smith, Jo Clark, ,Sarah Olnier , Shirley Colbeck-Smith, Paul Newton-Smith, Peter Hinton, Joe Gassman

2. Apologies:

Sandra Rendall, Jo Cook, Alison Durant

3. Minutes of Previous Meeting:

Minutes of previous meeting signed and filed. Proposed by KS Seconded by PNS

3a. MP invited Joe Gassmann to the meeting as he was interested in becoming a member.

4. Matters Arising:

Swindon Arts - CS has contacted Helen Miah and is waiting for a date for the meeting. Premises for HCPG - KS & MP have contacted Rafu about HCPG using one of his rooms, he uses them as storage but is considering our proposal. KS Spoke to the agent of Done Bros (Old Bookies). They hold the lease until 2012 and KS has put forward an interest in using it charitably. Also Clare Burke may be able to consider letting HCPG use her windows for advertising (next to flower shop)

EDA - PH advises that Martin Trewella has been employed as a consultant to SBC to bring together a report and comments on the EDA. PH has approached M Trewella to join HCPG but M Trewella thinks there will be a conflict of interest and has declined

5. Chairmans Report:

WCAP Conference: Wednesday 7 October, at the Town Hall in Devises. As they have paid for our insurance and we are members, it would be good to send a representative - KS is not available. MP and possibly PH have put their names forward.

Windrush Community Greens: WCG wish HCPG to be bankers for their funds - £430.20 has been deposited into HCPG account and KS will account for these funds separately

Arts in Empty Spaces: £3m has been allocated for Art in empty shops. Action for Market Towns (AMT) have advised that all the money is for urban areas and none for rural - KS was asked for comment see attachment

Heritage at Risk: KS has received a booklet which indicates that research is proving that 1 in 7 towns do not look after and police their conservation areas. Article 4 (attachment 3) states that local authorities have a duty to look after conservation area. A subgroup will be formed from HCPG members to write an action plan on monitoring the situation. MP advised that photographs of Swindon Street had been sent to SBC and she would chase the Clerk for a response

5. **Vice Chairs Report**

Council Update: Nothing to report as council has not met since last meeting

Swindon Playbuilder: SBC has won £1.1m for improving play areas. £1m is to be spent centrally and £100k is for all the rural areas. There is expected to be 2 or possibly 3 grants from this £100k. MP went to a meeting held by SBC, there were only 5 parishes represented and only those 5 will be allowed to bid for the funds. This bid will be in conjunction with HTC, who have suggested the refurbishment of the playground at Northview. KS is putting together the Application form.

6. **Fox Roundabout:** MP: Highways have quoted £400 for taking down the redundant black chevrons. Lighting are considering changing the lights, as this sort of updating is happening elsewhere. However it has been suggested that the work be given to the Landscaping department who drew the plans. This would negate the need for HCPG to get all the necessary permissions to do the work as they would do it all. MP phoned, unfortunately being holiday time no one could answer questions. Further contact will be made.

7. **Gilberts Alley:** KS and KenS - PNS has directed KS to websites for specialised paving. KenS still waiting for quotes, nothing else to report

8. **Job Club:** KS advised that there was some very positive feedback. We are still getting new members and still investigating new areas for the people who attend. Joe Gassmann works for the CAB and has offered to attend every other Wednesday to advise on benefits.

9. **AGM Items for Chairman's report: AGM will be 21 October.** KS asked the group to list achievements from Projects in the Plan ready for the AGM. Link asked for good news and KS has supplied an article (attached)

10. **Members Business:**

KenS next HAFFT meeting is 21st September

Joe was asked if he wished to join HCPG, as per the Membership Clause in the Terms of Reference, the Steering Group agreed that Joe be able to join the committee. Proposed by KenS, seconded SO.

Next meeting will be delayed until 14 October due to KS being away (again!!!!)

The meeting will prepare for the AGM on 21st October.

Meeting closed at 9.10