



**Minutes of Meeting held on Wednesday 2<sup>nd</sup> October 2013 at 7pm  
The Centre**

**Present:** Keith Smith Sandra Rendall Phil Baker Helen Holly

**Guest:** Pam Gough Mark Pritchard

**Apologies:** Sarah Olnier Paul Newton Smith Alison Durrant Ken Saunders  
Adrian Hares Shirley Colbeck Smith

**2. Minutes of September Meeting:**

Minutes of previous meeting signed and filed. Proposed by **SR** seconded by **KS**

**3. Matters Arising:** none

**4. Locality Team Input:**

**Pam**

- Locality Meeting on 9/10 at Grange School 6.30 with Drop In with Police, Ward, Parish etc. Agenda at 7.30 talking about School Intakes, local flooding
- Adult Social Care – If HCPG want to do Social Enterprise there would be some restrictions in setting up, there is a definite need as nearest support is in Swindon. We would have to compete on a portal with other companies; current rate charged to the customer is £15 per hour. If we set up as a business or Community Interest Group, restrictions would be less. Outset could help with options or other areas that have already set up a similar organization. KS will investigate further and speak further with Matt Ford.

Questions to ask ourselves - what size, what services will be provided, what level of cost, personal care rather than nursing?

- Call in Time – this was emailed around
- Doorstep Sellers – A few cases involving the elderly have been reported. Mark to do a piece for the Link
- Drop In Session – last meeting did not have a big attendance
- Litter Pick – not again not a big attendance

**Mark**

- Listening Survey – these have been photocopied and are now in our possession for our use, carrying out projects that may have arisen; do we still want to carry on the listening process? Next step is to have a meeting with HTC, SBC, HCPG and decide on the next steps. Would be good if HTC took on some of the points raised.

**5. Correspondence:**

- WFCAP – emergency meeting on 3/10 as they are setting up as a Charitable Incorporated Company, changes to structure and documentation etc. KS voted by proxy in agreement with the change, HCPG agree. WFCAP can still provide support to us and they have more say in how they spend their funds. We can also be more involved with them.
- Dawns Dialogue (WFCAP Newsletter) – article on Defibs in your parish. Higworth Lions have purchased two and plan on more in the future. SBC are running a first aid course. HTC possibly purchasing another one. KS to provide details to Mark on British Heart Foundation courses.
- Course on 15/10 in Wantage on Market Towns cost to members £55
- Towns Alive 6/7 November, cost £125 KS will try to go – PB and SR in agreement

6. **Report from HTC Representative:** none
7. **Projects for 2013:**
  - Highworth The Vision:** Census Information not easy to follow, Mark will arrange a meeting with SBC Statistics lady
  - Neighbourhood Plan:** No meeting since July. Consultations finished. Next steps – amendments, then inspectors, Referendum October 2014
  - Totally Locally: AH** – Traders need to be more proactive. Possibility of Farmers Market at Switching on of Lights, following HTC approval. Possible money available for set up of website from HBG account, would need to negotiate with members.
8. **Date and Plans for AGM:** November 20<sup>th</sup>, 7.30pm in Room 1
9. **Members Business:**
  - PB** – Care Quality Commission can visit surgery within 24 hours notices, they have to speak to Chairperson for their honest opinion, this being Phil.
  - Healthwatch has its own building in the Brunel
  - SAR** – Xmas party, will look at Globe or Highworth

Next Meeting will be on Wednesday 6<sup>th</sup> November 2013, 7pm at The Centre