



**Minutes of Meeting held on Wednesday 5th November 2014 at 7pm
The Centre**

Present: Keith Smith Sandra Rendall Ian Webb Paul Newton Smith
Ken Saunders Mark Pritchard Phil Baker Adrian Hares
Sarah Olnier

Apologies: Matt Goddard Alison Durrant

2. Election of Officers:

		Proposed	Seconded
Chair	Keith Smith	Ian Webb	Sarah Olnier
Treasurer	Ken Saunders	Keith Smith	Sandra Rendall
Secretary	Sandra Rendall	Phil Baker	Adrian Hares
Vice Chair	Alison Durrant	Phil Baker	Ken Saunders

3. Minutes of September Meeting:

Minutes of previous meeting signed and filed. Proposed by **IW** seconded by **PNS**

4. Matters Arising:

4. 'Circles of Support' – Freda Cox a stalwart of Highworth has set up on her own an initiative a befriending group. MP has included this group in 'Circles of Support' in order for them to operate safely and under SBC insurance etc. Dr Bestwick is in support of this group.

Big Lottery Fund – KS has not looked into Credit Union yet

7. Post Office – following PO consultation and views of 280 public, the move to Budgens site will not go ahead, it will continue to operate from present position. Other options over the years have been Library and Co-op, reviewing Co-op again. HCPG will write to Post Office Ltd and Co-op. Nat West Bank is closing in February; they are already directing customers to the PO.

Ladybird Centre – KS did a response on behalf of HCPG, as AD did not send through draft. The Centre will cease to exist as part of SBC, but SBC putting £50k a year for two years in order that Centre can set up as a separate entity. Jane Greening is working on a Business Plan with SBC for this change.

Nationwide Grant – we have now received £50

5. Locality Team Input:

- MP now has an assistant until April.
- 'Circles of Support' – SBC has a specific list of those who receive under 4 hours care, at present 2 people. Doctors Surgery has confirmed they know of lots of people, we can take referrals from them. 'Highworth Circles' will be used as a pilot scheme.

6. Correspondence:

- Andrew Martin from Warneford School is looking for a volunteer Business Advisor to assist students for 1 hour a week. This is for their Business Day. PNS looking further into it.
- Laura Pictor, WFCAP - Group Forum meeting at Corsham on 24/11 at 6.30pm. IW may attend.
- 'Your Shout' – Lynt Farm Solar Farm. Letter received regarding revised layout, extended buffer and 3 exclusion zones where archaeological sites are present.

- 7. Report from HTC Representative: AD**
Satellite Foodbank now available. HTC were asked if they would issue vouchers, Jackie happy to do but HTC felt too much extra work. HCPG will write to HTC regarding this. An article will be in the Link.
- 8. Power to Change Workshop: KS and MP**
- £50m available to help organisations set up as a business.
 - Information available from Power to Change website
 - Plunket Foundation support rural communities and have shown interest.
 - Buying Community Shares (2% return above base rate) encourage membership, would be non-profit business which provides a service to the community.
 - Being a Social Enterprise could support the Ladybird Centre, 'Cradle to Grave' ages. Take this to the next Connections meeting.
 - SEQOL more than happy to assist us
 - Start Up money available, not easy but possible
 - A small working group would need to be set up. HTC supportive of this project.
- 9. Connections Meeting:**
This will be held on Wednesday 19th November at the Community Centre. Interested parties from first meeting have been invited along with new organisations. There will be discussions on 3 main issues and some networking. SR to invite Dave Logan from Parkinson's Group.
- 10. Projects for 2014:**
Highworth The Vision: KS working on this. IW has offered to assist. March deadline.
Neighbourhood Plan: AD mentioned Strategic Plan to HTC, apparently the Vision/Neighbourhood Plan is it. HTC adopted the Vision as the Parish Plan, therefore they should be supporting projects within it.
Totally Locally: next meeting on 12th November. We need to demonstrate to businesses that what we are offering them for free can promote and contribute to their businesses.
- 11. Christmas/December meeting:**
Wednesday 3rd December, short meeting followed by food somewhere. 8-10 persons
- 12. Members Business:**
Swindon Community Conference: IW
- Representing volunteer groups.
 - Largest group of volunteers is in the 19-25 age range.
 - Grants available from localgiving.com
 - An initiative the groups wanted was to change the outer ring of the localities, as not logical at present
- Projects for next year: KS**
Discuss at next meeting
KenS – workers from TS Tech have been in and cleared large areas of the park
PB – Foodbank Satellite up and running. CAP has run money management courses and is proving to be popular.

**Short Meeting will be on Wednesday 3rd December 2014,
followed by nibbles, where tbc**