



**Minutes of Meeting held on Wednesday 7 November 2007 at 7 pm
The Council Community Rooms, Highworth**

Meeting chaired by Keith Smith

Present:

Keith Smith	Shirley Colbeck-Smith	Joanne Cook
Charles Coffin	Gareth Reece	Alison Durrant
Ian Young	Peter Hinton	Jo Clark
Nick Coyne		

Visitors:

Joan Webb (minutes)

Keith welcomed Gareth Reece (The Rec Marketing Consultant) and introduced him to the committee.

1 Apologies

Tom Aherne	Katy Frost	Kati Wood	Claire Smith
Sandra Rendall	Paul Newton-Smith		

2 Minutes of the previous meeting

The minutes of the previous meeting of 3 October 2007 were signed as a true record. Proposed **PH** seconded **JC**.

3 Matters arising

Housing Information Fayre **PNS** and **KS** attended. They engaged with 39 people out of 57 who attended. It had been good to be able to obtain views from the "harder to reach" community. The younger people wanted a night club in Highworth.

4 Socio-Economic Profile and Strategic Review – next steps

It was agreed that Hannah Reynolds produced an excellent document.

KS has e-mailed a copy to the strategy group and sent copies to Samuel Miles Estate Agents, Matt Gott, Director of Policy and Planning, SBC, HTC Clerk, the Library and Michael Wills MP. Three further consultations are planned.

PH has arranged a meeting with church congregations on Wednesday 23rd January 2008, in St Michaels' Church at 7.30pm.

JC to arrange a meeting with the Historical Society and

KF will be asked to liaise with 'young mums'. The two areas not yet covered were health and transport.

NC suggested engaging with the Wroughton community partnership.

CC suggested approaching the businesses on the Blackworth Industrial Estate to get feedback.

CC would send an example of a business survey to **PH**. Other realistic issues were around housing, how to keep young people in the town, leisure, culture, tourism.

NC stated that Swindon should listen to our needs in setting up a key structure and develop the climate the change.

IY stated that Swindon Chamber of Commerce was now part of Thames Valley.

NC suggested speaking to Len Turner at Wessex Chamber of Commerce to obtain ideas on writing the plan. It was agreed that the planning group should try to write a first draft of the plan, before the next meeting. They agreed to identify key points to put into the plan.

NC reminded the group that the European Social Fund needs to be acknowledged in the report.

5 Report back on meetings with SBC and their implications

KS stated there was a need for a councillor to attend HCPG meetings as a link with HTC.

KS had met with John Short, Matt Gott, Janet Duffield and Rob Gillespie. He then read a letter he had received from Matt Gott. (which is on file).

KS will meet with Stephen Cairns, of SBC rural planning in December, to see how the Highworth Plan can be part of the SBC future strategy. He had also met with Bruce Clark who suggested the group should write a strategy for using Section 106 monies.

GR and **KS** will meet to discuss access to funds for the Rec.

IY suggested putting an article in The Link in order to try to get a councillor to join HCPG. **KS** will talk to the Clerk first.

NC suggested that Highworth and Wroughton should make a joint approach to SBC. She offered her and Len Turner's support.

6 Drafting the Plan

The planning group will attempt a first draft prior to the next meeting.

7 Ice Skating – volunteers

The rink had been booked and would hold 30 people in one session. The rink was approximately 9 x 8 metres. **NC** stated that Westbury charged £2.50 for 10 minutes. The organisation would erect the rink, create barriers for a queue, and provide public liability insurance, and first aid. All HCPG needed to do was collect the money from the skaters. Peter the Penguin would also be around to entice the children. The rink would be open to the public from 5 pm – 11 pm on Friday 30 November and 9 am – 3 pm on Saturday 1 December. Friday is also switching on of the lights with Father Christmas visiting and a small fun fair. The following volunteered to collect money:

Ann Lewis

Shaun and Shirley Colbeck Smith

Peter Hinton (Friday night and early Saturday only)

Alison Durrant (not Saturday am)

Katy Frost
Paul Newton-Smith

SCS agreed to do a timetable and email to everyone.

KS agreed to take money home regularly to avoid any problems.

8 Members Business

IY was organising a Christmas celebration for Highworth Traders.

Wrag Barn 14 December 2007 £25 per head Meal and disco
Table for 10 available should HCPG wish to attend. Sandra will liaise by e-mail and collect money.

NC stated that she was still planning more skills development.

KS reported that the Christmas Decorations Day was very successful with over 70 decorations made. Several parents stayed to help and seemed keen to spread the message of HCPG.

KS was invited to Wroughton to celebrate the launch of their plan. Details are available on www.vision4wroughton.org.uk.

Highworth Passion – Good Friday. **KS** asked if the group would sponsor a banner across the High Street to advertise the passion. The committee agreed to this. **PNS** would be asked to help.

New Year's Eve

Mike Willson has agreed to support the Group in celebrating the New Year on the Podium.

KS agreed to talk to David Lane.

KS agreed to attend the 'Local Action' initiative briefing at Yate on 9th November, to receive information about a possible for funds for Highworth. **CC** will also attend.

The meeting closed at 9.07 pm

The next meeting will be on Wednesday 5th December at 7pm in the upstairs committee room, entry by the main door. Please note slight change of venue.