



**Minutes of Meeting held on Wednesday 7<sup>th</sup> May 2014 at 7pm  
The Centre**

**Present:** Keith Smith Alison Durrant Ian Webb Paul Newton Smith

**Apologies:** Sandra Rendall Helen Holly Ken Saunders  
Shirley Colbeck Smith Sarah Olnier Phil Baker Mark Pritchard

**Absent** Adrian Hares

**2. Minutes of April Meeting:**

KS thanks SO for completing the minutes. They will be held over to the next full meeting

**3. Matters Arising:** N/A

**4. Mid Year Membership:** It was agreed to invite Matt Goddard to the next full meeting

**5. Locality Team Input:** apologies

**6. Correspondence:** See Public Liability Insurance below

**7. Public Liability Insurance:** WfCAP have managed to secure an insurance deal for those groups that require it. They are able to cover the cost through their own resources. HCPG have agreed to the terms. This will be the last year the deal will be available. **KS** has thanked Laura for acting successfully on our behalf. **KS** has informed sub-groups of the outcome.

**8. Report from HTC Representative:** **AD**

At the Annual Town Meeting Pam Adams was elected Mayor for 2014/15

**9. Connections Meeting:** Following discussions with Matt Ford, Mark Pritchard and Phil Beaumont, the meeting will take place on June 4<sup>th</sup> at 7.30pm at the Community Centre. Any organisation that involves itself with the community in a 'caring' capacity has been invited. **KS** will present on behalf of HCPG. **IW and PNS** have offered to help.

**10. Projects for 2014:**

**Highworth The Vision:** No progress

**Neighbourhood Plan:** First draft is in the early stages of writing

**Totally Locally:** Website is in advanced stages of construction; Business specification has been written; Door sticker design has been completed. A further trawl of businesses will be undertaken before website is finally launched.

**11. Members Business:**

It was agreed to use June's meeting for the Connections evening.

**Next Full Meeting will be on Wednesday 2<sup>nd</sup> July 2014, 7pm at The Centre**