



**Minutes of Meeting held on Wednesday 4th March 2015, 7pm
At the Community Centre**

Present: Keith Smith Mark Pritchard Ian Webb Alison Durrant
Ken Saunders Phil Baker Sarah Olnier Paul Newton Smith
Adrian Hares

Apologies: Sandra Rendall Matt Goddard Shirley Colbeck-Smith

2. Minutes of February Meeting:

Minutes of previous meeting signed and filed. Proposed by **PNS** seconded by **Ken S**

3. Matters Arising:

Item 7. Clivey KS has not completed this action as yet.

IW. Advised that the credit union is advertised in the HTC community room.

Fox Roundabout – No further update.

Item 9 Student café still being discussed, Rosie Grant Wilson interested in helping and has been in touch with John at Puddleducks. PB. Reported that the first event has already been booked.

NHS dentist. Situation at the Highworth dentist being monitored.

Agenda Items.

4. Locality Team Input: MP reports:

That the Stats Team at SBC is happy to be involved in the vision/ neighbourhood plan.

Suggested NOMIS website is looked at for additional stats.

MP happy to prepare an impact statement but will require input from HCPG.

SR talking to the schools about Youth Cafe.

Circle of support going well, Westrop surgery advertising Circle of support as is Maureen Penny, promoting the circle of support is a group effort.

Highworth Carers are now in the Swindon carer's quarterly booklet it was the first of the local carers groups to be formed.

IW. Raised matter of the gulleys in Newburgh place car park. MP reports the matter is still being chased where the area of responsibility lies within the borough still needs to be established.

Street Smart: Leon Barrett is now in charge.

5. Correspondence. **KS** reports the David Lane has written to say the consultation on the Post Office will run from 17th Feb to 31st March; forms in Post Office. Changeover of premises should take place May/June 2015.

6. Rex Warneford VC **KS** reports that Town Council suggested that HCPG should arrange the event to make the laying/dedication of the engraved paving slab dedicated to Rex Warneford.

Members felt that HCPG were not the appropriate body to do this and **PNS** will speak to Historical Society and Western Front Assoc and possibly British Legion about taking this on. **HHS** will be rededicating the war memorial on 11th May 2015.

7. HTC Representative: AD reported

MUGA Westrop School already has a small MUGA and HTC are talking to Southfields who are interested.

Ladybird Centre: This will continue in a reduced form, Head of Westrop has written to HTC asking for a grant.

HTC: Has been approached by lady trying to raise funds for a charity by trekking across the Sahara asking to have the community rooms for free to run a fund raising event. This has prompted a review of all the organizations that get free use of the council rooms.

8. **Connections: KS & MP** met with Ceinwen Lally, a business consultant as part of the Connections process (meeting was free). As a result she had produced a diagnostic report. Her report will go into a central pot along with other reports. 100 reports will be drawn and those organizations will receive a further 5 days of consultancy advice. (**ACTION: KS** to e mail report to all HCPG members)
MP Complete a full impact statement for Connections.
Next Step: Proposed that 6 to 10 people (probably drawn from the 24 groups who have attended the previous connections consultations) will be tasked to take this to the next stage and decide which area(s) to concentrate on.
Member to e-mail KS if interested in helping. Time frame 18/03/2015.
9. **Highworth Vision/Neighbourhood Plan. KS, SR, IW, Ken S & Matt Ford** met and tasks have been allocated. Stats need to be organized and professional photos taken to update the vision
PB offered to assist; **PNS** offered ArtWebCo photographic services
Neighbourhood Plan: There will be a meeting on 18/03/2015 with an independent Town Planner Liz Beth to discuss, advise, and suggest how the pal should be written.
The SBC Local Plan has been approved and will go before the full council for endorsement.
10. **WFCAP: IW** reported that funding for WFCAP by Wilts CC has ended as has the funding for individual CAPS.
WFCAP has reserves that should be sufficient to cover the insurance for 2015/2016
There is a meeting on Tues 08/03/15 to decide if WFCAP is still required etc. **IW** hopes to attend.
- 11 **Members Business**
Totally Locally: AH reported that plans are progressing for the 'Fiver Fest' 10+ businesses signed up so far. They will have a stall at the May Day Market.
Possibly a questionnaire & freebie for youngsters.
They will be participating in the Scarecrow Trail
HAFFT : AD reported coffee morning was well attended, HAFFT will buy Fairtrade tea, coffee & sugar for Food Bank. Fair Trade status has been renewed until 2017. It has been agreed as continued HTC involvement is necessary for status that ongoing the Mayor will be Honorary President and this will sustain the HTC representation within the group.
- Food bank – uptake has been slow 2-3 a week
 - CAP – 2 families now debt free since started, with a new flow of people seeking help.
 - 2nd debt coach appointed which has increased capacity to give advice. Clients now into double figures
 - Bridge Money Management course working well.
 - CAB attending library and will give 15 minute interview to anyone seeking advice. This ensures those people go to the top of the list for future assistance.
 - Job Club KS reports people still coming although several did not turn up today. Not had a week where no one turned up.
 - It has been 6 years since Job Club set up and they have met every week 6 yrs. Whilst there is a reduction in attendees there is still a demand.
 - **SO:** despite assurances from developers of Lynt Farm solar farm that panels would not be visible they can be seen from the A361 as well as Roundhills Mead.
 - **AD** Government has announced intention of giving job lot approval for solar farms to avoid planning permission. Borough is objecting on grounds it is 'Dereliction of Democratic process'

No other business meeting ended 8.43.pm

Next Meeting will be on Wednesday 1st April 2015