



Minutes of Meeting held on Wednesday 9th January 2008 at 7pm

The Council Community Rooms, Highworth

Meeting chaired by Keith Smith

1. Present:

Keith Smith	Charles Coffin	Sandra Rendall	Peter Hinton
Joanne Cook	Ann Lewis	Alison Durrant	Paul Newton Smith
Tom Aherne	Clare Smith	Katie Wood	Shirley Colbeck-Smith
Nicki Coyne	Caroline Starling		

Apologies:

Ian Young	Lynn Vardy	Jo Clark
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2. Minutes of the previous meeting:

Minutes of previous meeting signed and filed. Proposed by **PNS** seconded by **TA**.

3. Matters Arising:

7. **KS** – New Years Eve didn't happen. Not enough volunteers therefore wasn't publicized so not a big issue. Hopefully next year.

4. **Report back of meeting with SBC – KS** had attended Meeting regarding Local Action, A SWRDA/EU grant programme. KS very disappointed that no senior members of SBC attended, no prior planning had been undertaken, no obvious desire to bid for the £1.5 to £3 million. KS had only a £50k Pentylands project to offer. It would seem that the Cricklade project will be supported.

5. **The Plan –KS and CC** have worked on a corporate template, this will be emailed to all committee members later this week, easy to understand and used by everyone **CC** – has come up with the way we develop others to think about how they want to do the Plan

- Have a key aspiration for each Theme
- Breakdown each aspiration into Aims, Objectives, Actions and Projects
- Structure the Plan, start people thinking in simple terms

- People with similar ideas into sub Theme groups, put all ideas into pot then strategic group will structure
- Use Hannah's document as backup
- le: Pentylands – work has already started on a project, add to and develop further using the template
- HCPG supporting and working together with other Groups in town on projects can achieve so much more

Volunteers to Head Groups

Economic – Rejuvenate the Town – PH, IY
Existing Businesses – PNS, JC
Tourism – JAC, PNS, SCS, (Historical Soc)

Environment – TA, AD

Transport – TA, KS will speak to Steve Weisinger

Social and Community – AL, SCS, JC, SAR, CS, KW

- Aspirations from consultation, key strategies, potential grants etc, making sure SBC spend money on what Highworth wants. It has been accepted by Officers of SBC that towns are moving forward to help their communities. We need a councilor to support us in moving forward.
- Template and Hannah's document to everyone, email contact details of committee to everyone on committee.
- Feedback by next meeting
- Aim for completion of Plan, use time left effectively
- MCTA have had their funding extending to 31st June 08, after this time MCTI will still exist, so there will be someone to continue supporting us. Until then **CC** will support in anyway possible.
- **SCS** - questionnaire regarding OAPs in the town is ready to be circulated
- **PH and KS** – meeting with churches
- **TA** – Pentylands meeting 14th Jan
- **JAC** – Historical Soc meeting 14th Jan
- **AL** – The Rec management meeting 16th Jan, **KS** will attend
- **CS** – Skateboard Park Some movement from HTC to find viable land. A consultation is needed across a broader group to see if other desires required, meeting with HTC going ahead to draw out these issues which HCPG could use in plan.

6. **Meeting with Planning Committee, HTC** – Jan 15th. **KS** has 30 mins to let the Council know where HCPG are and future plans. **AL and PNS** also attending. We need a more supportive HTC.

7. **Renewal of Public Liability Insurance** - £350 to continue cover.
Proposed by **AD** Seconded by **PNS**

8. **Members Business:**
PNS – Telephone call from Skating Company to say they had enjoyed themselves despite weather.
SCS – Engagement form to be completed and handed into Library
AD – Fairtrade Fortnight 25th February – 9th March. Would like Highworth to become a Fairtrade Town, a petition was started last year. HCPG could be used as a catalyst, help move it along in the plan.
NC – WFCAP Conference 26th Jan
KS – Highworth Passion 21st March. 5 banners publicizing event on entrances into town HCPG will sponsor a third of cost £300 approx with our logo on banners.

**Date and time of next meeting is Wednesday 6th February 2008 at 7pm in
The Council Community Rooms**