

Minutes of Meeting held on Wednesday 7th April 2010 at 7pm
Highworth Library

Present:

Keith Smith	Sandra Rendall	Maureen Penny	Paul Newton-Smith
Ken Saunders	Alison Durant	Helen Harris	Shirley Colbeck-Smith
Jo Cook	Anthea Beaumont		

Allyson Jordan	Head of Libraries
Stewart Mills	CPCP Assistant
John Giddings	Chair of Friends of Highworth Library

1. Apologies:

Claire Smith	Peter Arnel	Jo Clark	Sarah Olnier
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2. Minutes of Previous Meeting:
 Minutes of previous meeting signed and filed. Proposed by MP Seconded by SCS

3. Matters Arising:
 7. No further response
4. How to make full use of Highworth Library. Discussion with Allyson Jordan, Library Services Manager:
 See attached notes from Library Sub group.
 A community notice board to be sited on the long wall opposite the lift
 AB – Festival committee would put money towards a notice board
 PA – The Year of Culture would give £350 (the cost of the notice board).
 - a) Proposed by KS and seconded by PNS for placing in the library. Details of cost etc and bring to next meeting.
 - b) Look into other areas for placing of notice boards (ie: outside Post Office)
 - c) Stewart to report to Sara Tough
 Points 2/3/4 from attached
 A public consultation is going ahead in May/June to help with library strategy. Build in questions we want answers to into the consultation, re: do we want an information point for users and non users of the Library for requests etc? Extension of opening hours, this has been successful in other libraries. Library will do questionnaire, HCPG will support. Let SCS have information for questionnaire to pass onto Sophie Duncan, head of surveys. Use cluster assistant to help.
 Points 5/6 from attached
 Information Point – Allyson Jordan and Library in support. Need to get the right management balance, Tourist, Local and community Info. Change or extension of opening hours takes about 12 weeks for approval. Foyer of Library could be a possible place, touch screen as back up when not manned. Check with the Lighthouse about what information they provide (tourist info available).

5. Chairman's Report:
 - HCPG balance is £311.98, Friends of Village Green £400 Year of Culture £500 and £150 Medieval May Day
 - Memory sticks – KS to purchase more for Job Club Proposed MP and Seconded SCS
 - Historic Towns Forum – Annual subscription of £60. agreed to discontinue and rejoin if needed Proposed PNS and Seconded MP
 - Clivey Project – KS has invoiced SBC for £300
 - Stewart Henshaw new CEO of The Rec, very professional
 - Dave Evans – Future Jobs Fund for ages 18-24

- Rod Bluh, Bill Cotton and John Short – talked about Information Point, £1,000 funding available. KS to apply
 - Swindon Strategic Partnership CPCP Mtg - KS met with other cluster reps but can only report on Highworth
 - WFCAP - HCPG Insurance is funded until 2011 through WFCAP. Action for Market Towns ceases as funding connected with SWRDA. Action for Market Towns will cease which jeopardises Highworth and Wroughton as not having a Market Town focal group; will have to look at other funding possibly via SBC. AGM May 8th with workshops to attend.
 - Swindon Link (PCT Trust, health, social care services) looking for people to join group, KS has been interviewed for panel, this is part of our Plan on Social and Health, could help to improve services in Highworth
 - Register of Volunteers – KS and KenS to speak to Matthew Pearce
6. Vice Chairman's Report:
- Council update – Anything to do with the Rec, put on hold
- £50,000 play adventure area in Northview, some residents not happy “not in our back garden” also because of school closure
 - Road Closure for May Day, police offered to close, but still chasing (now sorted)
- CPCP – email from Sara Tough re Fox Roundabout. CPCP need to choose a project to shine. MP has offered the roundabout as ready to go. CPCP looking into funding and having another meeting
- HCPG to write to John Short re Northview School closure, copy all borough councillors, Sara Tough and Rod Bluh and Bickerton regarding concerns of no information given or public meeting to discuss future use. Copy to committee for next meeting
7. Job Club update: Thanks once again to Library for use of their facilities. Still growing
8. Members Business:
- Pentylands – Still having volunteers on Thursdays
 - Only park out of 50 to get 'Planting Places' award
 - Patrick Norris, Great Western Forrestry wants to move forward with Green Infrastructure (those with mental health issues out into open spaces)
 - HAFFT – Highworth now a Fair Trade town. AD presented to HTC who have to commit to using Fairtrade. HAFFT will meet at The Bridge 13/4 at 7.30. African Drummers to attend September launch of Fairtrade
 - Year of Culture – Medieval Market Day booklets for sale at £1
 - Village Green – 17/3 meeting, classed as private land but SBC will maintain grass
9. AOB
- Sara Tough to be invited to discuss how CPCP works

Next meeting
Wednesday May 5th in the Library