



Minutes of Meeting held on Wednesday 4th July 2012 at 7pm
The Centre

Present:

Keith Smith Sandra Rendall Sarah Olnor Phil Baker Paul Newton Smith
Ken Saunders Helen Harris Shirley Colbeck Smith Adrian Hares

Welcome to Adrian a new committee member.

1. Apologies:
Alison Durrant
2. Minutes of February Meeting:
Minutes of previous meeting signed and filed. Proposed by PB seconded by KS
3. Matters Arising:
 7. Documentation regarding Pentylands Park received and being shared with HTC
 8. Totally Locally in Julys Link, thanks to Editor
Pentylands – should read built adjacent to Park
Next meeting should read 4th July
4. Correspondence:
 - NHS Local Involvement Network – KS would like a meeting with local Doctors to find out progress regarding “Summary Care Record” which was sent to all residents to return if wanting to opt out. PB will contact Dr Stacey to arrange.
 - May Day Market – HCPG complained to HTC regarding Market Managers lack of cooperation over the day. HTC in agreement with us.
 - HTC update on Fox Roundabout – planning permission has been granted. Need to find sculptors.
 - Locality Team – Are in the process of visiting Highworth residents collecting information. This information will be good for HCPG’s use in the Vision and over the next 10 years. HCPG have been asked by Community Engagement for volunteers to be trained in completing this questionnaire with residents. SO, SR, PB, KenS, SCS will check with Library staff.
5. Chairman’s Report:
 - KS has applied for Grassroots grant for £1k for survey and £500 administrative costs Vision, endorsed by SB Councillor Maureen Penny
 - HCPG Building Society Account – balance of £4615,45, HCPG amount £450. Made up of local groups monies: Highworth Learning Group, 2010 Year of Culture monies transferred to Highworth in Bloom, HAFFT, May Day Market Fund, HCA and Village Green no longer save through us.
 - WFCAP- Looked at local projects (www.local.giving.com) Bradford on Avon had set up a community shop selling local crafts and produce and had also become a cooperative.
 - Community Learning Innovative Fund – thinking about applying but decided against as 2000 communities applying for 200 which not likely to achieve. Also 36 pages long
 - Marketing Workshop - KS collected certificate. Many local towns went including Cricklade, who seem to be quite successful at this. A good seminar on marketing what you’ve got using facebook, twitter, websites etc. PNS looking at a virtual tour for Highworth through Historical Society, once working could use for other tourist initiatives around town. It has been decided that Tourism is a must for Highworth and this should be pushed forward. KS to write to church regarding opening the Tower, as this would be a tourist pull, also would show the church as playing a key in the future

of the Town regarding Tourism. Push local produce (Totally Locally) KS will arrange a meeting for September with local businesses and produce famers KS, PB, AH, PNS

6. Report from HTC representative: none
7. Review of the Vision: report by KS
Meeting Friday 6th July, 10am at the Centre
8. Cycle Route to Highworth: HH
Missing Link – Honda roundabout to South Marston Industrial Estate is going ahead although no consultation seems to have been done. HH to contact James Jackson SBC, will also ask about extending cycle link from there on to Highworth.
9. Members business:
 - PNS – Are the Payback Team still in operation? SO reported that they had been sent a letter asking for payment from Probation Services for this service. Situation unknown at present, HCA trustees will investigate
 - PB – Patients Forum, any issues please let PB know
 - SO – TsTech want to put Orchard in Pentylands, presently blocked by SBC

Next Meeting Wednesday 5th September 2012, 7pm at the Centre