



Minutes of Meeting held on Wednesday 6<sup>th</sup> July 2011 at 7pm  
Highworth Library

Present:

Keith Smith                      Sandra Rendall                      Sarah Olnier      Ken Saunders  
Maureen Penny                  Claire Smith                      Anthea Beaumont  
Guest : Nick (library)

1. Apologies:  
Peter Arnel                      Alison Durrant                      Paul Newton Smith  
Shirley Colbeck Smith      Helen Harris
2. Minutes of the previous meeting:  
Minutes of previous meeting signed and filed. Proposed by SO Seconded by MP
3. Matters Arising: none
4. Correspondence:
  - Action for Market Towns – Town Planning Document including Proposed Planning, Neighbourhood Planning and Localization Bill
  - WFCAP – although unity authority we are still getting insurance through them
  - Blog AMT for information regarding HCA
5. Chairman's Report:
  - Responses to Core Strategy - Gary Llewellyn, local resident and SBC employee added a paragraph on Part 1 development strategy about Highworth and Wroughton which mirrored our argument. Part 2 on rural Hinton land a revised policy that Highworth and Wroughton through community groups wanted to focus on rejuvenation of High Street, maintain its function, development of, prevent loss of existing shops, sustain expansion of businesses, tourist attractions and community facilities and that local authority needed to be actively involved. HCPG also responded to the strategy comparing and pairing with Gary's responses. If the Core Policy is correct from the start then it can be referred to. MP will share with HTC who could also endorse it.
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- 6 & 7 Vice-Chair Person's report:
  - KS wrote to HTC . HCPG would like to revise Town Plan with HTC support (no point unless they agree). Questions were asked and it was agreed through Clerk that 2 weeks would be given to read through the Plan. Richard Scotchmer agreed to revise with possible support from HTC. MP, Ad and AB declined as have an interest.
  - Planning – small piece of land next to library have asked to build a 1 bed house
  - Wall around new car park in Gilberts Alley is not listed, awaiting further news
  - Bench in Gilberts Alley – electricity board have left the tarmac in a state, awaiting outcome of talks
  - Land behind Spa Close – a meeting was held with residents who have encroached on the land, they say prove it isn't theirs
  - Land behind Wrde Hill - meeting with residents, no encroachment but public footpath has been fenced in

- Blackworth Roundabout – SBC charge £400 for allowing signs. Present signs have to come down at a cost, new ones can go back up at another cost plus rent. SBC do not look after this roundabout, MP to have a meeting with David Lane HTC
  - HTC are having a new website which will be linked to HCPG
  - The Elms Play Area (The Rec) possible revamp. A small group has been set up for Highworth in Bloom headed by Richard Scotchmer
  - Proposed stables at Pentylands – planning permission not needed as agricultural, can be stopped if and when a business is started or generators are operated
8. 2011 Projects:
- Highworth Community Centre
  - Fox Roundabout
  - HCA - £480 profit from Open Day which will cover costs for the year
  - Fox Roundabout – Meeting 20/6/11 project to progress. £3,000 from festival committee, SBC landscaping contributing £8,000. SBC will feedback by 11/7 as to which plan, once confirmed there will be a consultation between 1/8-7/9 to be managed by HCPG7/9 – 21/9 finalisation and agreement. Work has to be completed within a month because of road closures and costs. This project has been mentioned in the Core Strategy and Town Plan.
9. Road Closure, New Advice:
- [WWW.streetparty.org.co](http://WWW.streetparty.org.co) Normally you have to go to council to close road and pay, but according to website there is no requirement to do this. We could work in conjunction with HTC, purchase our appropriate signs. KS will write to Miss Ponting, traffic licensing SBC for clarification, view and requirements so we can meet them.
10. Market Square parking issues:
- HTC tarmac part of the square. Who actually owns the piece outside of Allen and Harris, will leave for HTC and BC to sort out
11. Website:
- Minutes and Agendas need to be updated. Archive some of the older minutes. Need to keep updated especially the front page. Fundraising to pay PNS for work. KS proposed SO seconded. Put advertising on to pay for upkeep.
12. Members Business:
- SO – Dovecot at Sevenfields has been painted by No 1 Sevenfields
  - MP – Need to keep Link informed about what HCPG have achieved
  - KenS – Pentylands meeting with SBC to sort out issues
  - MP – Meeting regarding proposed business buildings at Blackworth Roundabout, have asked CPCP to attend
  - CS – Anna Pope Youth Engagement Officer doing 1:1 work
  - CS – Extended Schools Services has come to an end, many thanks to Claire for all her input over the years. Claire will suggest to her ambassadors that they contact Keith before Oct 1<sup>st</sup> 2011 if they wish to offer an ambassador or a rota of ambassadors for co-option to HCPG to maintain a link with the 5 local schools.

Next meeting Wednesday 14<sup>th</sup> September 2011 in the Library

AGM 12<sup>th</sup> October 2011 at Community Centre